

GASP Constitution

Article I. Name

The name of this organization shall be the Graduate Association for School Psychologists (GASP).

Article II. Purpose

The purpose of this organization shall be to:

1. Provide a forum for school psychology students to discuss issues pertaining to the school psychology program and the profession of school psychology;
2. Advance professional ethics and skills;
3. Provide a forum to share knowledge and support with other school psychology students; and
4. Allow for socialization opportunities outside of an academic setting.

Article III. Membership and Dues

Section 1

Membership in this organization shall be open to all graduate students who are pursuing a degree in school psychology.

Section 2

Membership may be maintained by the payment of dues as established by the officers and voted on by the members.

Article IV. Officers

Section 1

Executive Committee

The Executive Committee of the organization shall consist of the president and each academic year's representative (first year, second year, third year, and fourth year)

Section 2

Duties and powers:

- a. The duties of the president shall be to preside at all general meetings, act as liaison to Illinois State University's administration, call special meetings, appoint necessary committees, act as liaison to national organizations pertaining to school psychology, communicate the change of the organization's officers to student life, and be a member of the Executive Committee.
- b. The duties of the first year representative shall be to keep an accurate, permanent record of the minutes and proceedings of the informational meetings, to take charge of all correspondences, to make any necessary reports, and be a member of the Executive Committee.
- c. The second, third, and fourth year representatives are members of the Executive Committee. Each representative shall select one of the following duties as part of their responsibilities
 - i. As treasurer, shall keep an accurate, permanent record of all transactions, and collect club dues (if any). The treasurer must disburse fund money in accordance with the regulations of the university.
 - ii. As social events coordinator, shall schedule and coordinate all social events, with at least one social event per semester.
 - iii. As informational meeting coordinator, shall be responsible for scheduling and

- coordinating the informational meetings.
- iv. The coordinator is also responsible for collecting information pertaining to the field of school psychology, including information on school psychology conventions.
- d. If there are no willing members from a particular year to fill their year's representative position, that position will be left vacant until the next year.
- e. Executive Committee members are responsible for coordinating and planning for the next academic year, including organizing the first general meeting of the academic year. f. Any Executive Committee member may appoint a committee to help with some of the Executive Committee member's duties.

Section 3

Elections

- a. The Executive Committee shall be elected at the last regular meeting of the academic year. The first year representative shall be elected at the first general meeting of the academic year.
- b. For a member to be eligible for office, the member must show proficiency in the office's responsibilities.
- c. The candidates shall be nominated in the following manner: Self-nominations, nominations from the floor, or a combination of both of these.
- d. Voting shall be by ballot, standing vote, show of hands, or oral vote as decided by the organization.
- e. A simple majority of all votes cast shall be necessary for election.
- f. The first year's representative shall notify the Office of Student Life of the change officers.

Article V. Fiscal Agent/University Advisor

Section 1

University Advisor

The selection of a university advisor is required of the individual organization.

Section 2

Student Organization

All registered student organizations at Illinois State who receive student fees are required to have a fiscal agent. The fiscal agent is selected in accordance with University regulations.

Article VI. Meeting

The organization shall meet at least twice a semester. The Executive Committee will be responsible for setting up the dates and times of the meeting, as outlined in Article IV., Section 2.

Article VII. Quorum

Two-thirds of the members of this organization present at a meeting shall constitute a quorum to transact business.

Article VIII. Amendments

Section 1

Proposed amendment shall be submitted in writing and read at a general meeting and shall be acted upon at that meeting.

Section 2

This Constitution may be amended by a majority vote of two-thirds of those members present at this general meeting.

Article IX. Ratification

A two-thirds majority of those members present at the first meeting of the newly formed organization will be necessary to ratify the constitution.

By-Laws

1. Parliamentary conduct shall be modeled after Robert's Rules of Order.
2. Order of Business
 - a. Call to order
 - b. Roll call
 - c. Minutes of last meeting
 - d. Additions or corrections to minutes e. Reports of committees
 - e. Old business g. New business
 - f. Discussion
 - g. Adjournment
3. Membership to this organization shall be restricted to graduate students in the school psychology program pursuing a specialist or doctoral degree. There will be no membership discrimination based on age, sex, race/ethnicity, or religion.
4. Meetings
 - a. There shall be one general meeting of all of the members at the beginning of the fall and spring academic semesters. The time and place of these meetings shall be decided upon by the Executive Committee.
 - b. There shall be at least one informational meeting and social event each semester. The time and place of these meetings/events shall be decided upon by the Executive Committee member assigned to these duties.