Illinois State University

Graduate Programs in School Psychology

**Course Exemption Request**

This form should be used to request an exemption from required course(s) in the Graduate Programs in School Psychology. Trainees should review their graduate course work completed at other colleges or universities. If there are courses that are comparable to required courses in the graduate program, trainees should discuss the course(s) with the program advisor and provide documentation of the completed course(s) (i.e., course description from the other school’s catalog, course syllabus, and school transcript). If the course(s) is(are) comparable to required courses in the graduate program, trainees should submit a completed form and their documentation to the School Psychology program coordinator. The program coordinator and faculty who teach the required course(s) will review the request and documentation. The exemption request is approved or denied by the School Psychology program coordinator, who will notify trainees if the exemption request was approved or denied.

Trainee:       UID #:

Program Advisor:       Semester/Year Admitted:

Illinois State required course; identify department, course number and title:

Previous course proposed as evidence of having successfully completed the requirement: identify department, course number and title:

College/University where course was taken:

Semester and year taken:       Grade recorded:

Documentation provided of completed course; check all that apply:

Catalog description  Course syllabus  Transcript  Work experience

**Exemption Approved**  **Exemption Denied** Date:

Signature: Title:

Illinois State required course; identify department, course number and title:

Previous course proposed as evidence of having successfully completed the requirement: identify department, course number and title:

College/University where course was taken:

Semester and year taken:       Grade recorded:

Documentation provided of completed course; check all that apply:

Catalog description  Course syllabus  Transcript  Work experience

**Exemption Approved  Exemption Denied** Date:

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Semester and year taken:       Grade recorded:

Documentation provided of completed course; check all that apply:

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Catalog description  Course syllabus  Transcript  Work experience

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